

TOWN OF DIXFIELD
Minutes of Meeting
Board of Selectmen
March 10, 2008
5:00 p.m., Dixfield Town Office

Board Members Present: Bettina M. Martin (Chair), Brad E. Dyer,
Raymond E. Carlton,
Norine H. Clarke and James L Desjardins

Board Members Absent:

Administration Present: Thomas F. Richmond (Town Manager),
Charlotte Collins (Minutes
of Meeting)

Press Present: River Valley Access Channel

Citizens Present: Leo Jolin, Public Works Department

1. Chair Martin called the regularly scheduled meeting of the Board of Selectmen to order at 5:00 p.m.

2. Approval of Minutes:

a. On a motion from Mr. Carlton and a second from Mr. Dyer, the Board voted unanimously to approve the minutes of February 18, 2008.

b. On a motion from Mr. Carlton and a second from Mr. Dyer, the Board voted unanimously to approve the minutes of March 3, 2008.

3. Approval of Warrants and Payroll: On a motion from Mr. Dyer and a second from Mr. Carlton, the Board voted unanimously to approve the warrants and payrolls as listed on the agenda.

4. Department Heads Reports:

- a. **Police Chief:**
- b. **Public Works Director:**

PUBLIC COMMENT: None

5. New Business:

a. **Post Office Lease:** The Town Manager suggested extending the Post Office Lease in the Municipal Building for five (5) years and increasing the lease amount by \$2,000 each year to help defray costs associated with the installation of new burners for the Municipal Building.

Mr. Dyer suggested a lease of six (6) years with a \$3,000 increase each year; Mr. Desjardins suggested six (6) years with a \$4,000 increase each year.

The Town Manager stated there were three years remaining on the present contract and that the estimate for replacing both furnaces is approximately \$10,000 each.

Mr. Desjardins moved to reopen the Post Office Lease with a counter-offer of extending the lease for a 6-year period with a \$3,000 increase each year. The motion passed unanimously.

b. **Dedication of Annual Town Report:** The Board was furnished with a list of prior citizens for whom the report was dedicated in the past. The Board will wait until the next regularly scheduled meeting to choose the candidate.

c. **Distinguished Citizen 2008:** The Board was furnished with a list of prior citizens who have previously won the award. An ad will be placed in the newspaper calling for nominations from the citizens of Dixfield and the recipient chosen at the next meeting.

6. Old Business:

a. **2008/09 Budget:**

7. Town Manager's Report:

a. **Roads:** The Town Manager reported that the Public Works Department is still hauling snow and that a loader has been rented from Mr. Noyes.

8. **Board Questions/Comments:**

9. **Executive Session:**

10. **Other Business:**

On a motion from Mr. Dyer and a second from Mr. Carlton, the Board voted unanimously to adjourn their regularly scheduled meeting and begin a budget workshop at 5:25 p.m. After the Board finished reading the ratified labor contract, Mr. Dyer moved and Mr. Desjardins seconded to approve the contract. The vote passed unanimously.

11: **FYI:**

12: **Next Meeting:** March 24, 2008; 5:00 p.m., Town Office
March 31, 2008, 5:00 p.m., Town Office (Joint Meeting
with Finance
Committee)

13. **Adjournment:** On a motion from Mr. Dyer and a second from Mr. Desjardins, the board voted unanimously to adjourn at 7:40 p.m.

Respectfully submitted,

Charlotte M. Collins
Secretary/Deputy Treasurer

/cmc

Attachments